

Report Title:	School Condition Allocation 2024-25
Contains Confidential or Exempt Information	Report and appendices A, B, C and E are Part I. <b>Appendix D is Part II, and not for publication by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972.</b>
Cabinet Member:	Councillor Amy Tisi, Cabinet Member for Children's Services, Education and Windsor
Meeting and Date:	Cabinet, 13 <sup>th</sup> December 2023
Responsible Officer(s):	Lin Ferguson, Executive Director Children's Services and Education
Wards affected:	All wards

www.rbwm.gov.uk



## **REPORT SUMMARY**

*The Royal Borough of Windsor and Maidenhead receives School Condition Allocation (SCA) from the government to help maintain and improve the condition school buildings and grounds. This funding is for community and voluntary controlled schools only. Voluntary aided and academy schools receive funding for this through a different route.*

*This report seeks approval of a number of new projects to be carried out in the 2023/24 and 2024/25 financial years using the SCA, and also provides an indicative programme for 2025/26 and 2026/27.*

*The proposed projects set out in this report will help provide quality infrastructure for children and young people, meeting the corporate objective of 'Inspiring Places'.*

### **1. DETAILS OF RECOMMENDATION(S)**

**RECOMMENDATION:** That Cabinet notes the report and:

- i) Approves the school condition capital schemes for 2023/24 set out in Appendix C, and their budgets as set out in Appendix D (Part II).**
- ii) Recommends the school condition capital schemes for 2024/25 as set out in Appendix C, and their budgets as set out in Appendix D (Part II), for inclusion 2024/25 capital programme, to Council.**
- iii) Delegates approval of further projects for inclusion in the 2023/24 and 2024/25 SCA capital programme to the Director of Children's Services and Education in consultation with the Cabinet Member for Children's Services, Education and Windsor.**
- iv) Notes the indicative programme of capital schemes for 2025/26 and 2026/27.**
- v) Delegates authority to the Director of Children's Services and the Procurement Manager to undertake procurement and enter into**

**contracts for the delivery of the schemes set out at Appendix C, including where varied under recommendation (ii).**

- vi) Requests that consideration be given to establishing a corporate revenue fund for survey and feasibility works relating to the maintenance and development of the council's assets.**

## **2. REASON(S) FOR RECOMMENDATION(S) AND OPTIONS CONSIDERED**

### **Background**

- 2.1 The Department for Education (DfE) allocates funding Responsible Bodies (RBs) to help maintain and improve the condition of school buildings and grounds. This funding consists of:
- **Devolved Formula Capital (DFC)**, which goes to individual schools of all types, including academy, community, free, voluntary aided and voluntary controlled schools. The DFC is intended to allow schools to maintain their buildings and carry out small capital works.
  - **School Condition Allocations (SCA)**, given to RBs managing an estate of school buildings. RBs include local authorities and large Multi-Academy Trusts (MATs). The SCA is intended to allow eligible bodies to fund larger schemes, which individual schools could not generally fund through their DFC and that are identified as a priority for improvement.
  - **Condition Improvement Fund (CIF)**, held by the Education, Skills and Funding Agency, and to which single academies and smaller multi-academy trusts can bid (as they do not have access to funding via the SCA).
- 2.2 Appendix A provides a more detailed summary of the grants relating to school places and buildings.
- 2.3 This report is focused on projects funded using the School Condition Allocation. The report provides an update on progress with projects already in the SCA capital programme and requests approval of:
- new projects for inclusion in the 2023/24 SCA capital programme.
  - the proposed 2024/25 SCA capital programme, for recommendation to Council.
- 2.4 The report also provides indicative SCA capital programmes for 2025/26 and 2026/27, and two likely projects for 2027/28.
- Purpose of the School Condition Allocation
- 2.5 The Royal Borough of Windsor and Maidenhead is the Responsible Body for community and Voluntary Controlled (VC) schools, and the SCA is intended to cover any works related to improvements at these schools. This includes major replacements and improvements to the fabric of the buildings and grounds. The scheme includes compliance works to meet health and safety and building regulations. Schemes may, therefore, include works to:
- boilers, radiators and pipework
  - doors and windows
  - external areas such as playgrounds, paths and roads
  - floors

- internal and external walls
- kitchens
- roofs, gutters and soffits
- utilities

2.6 The SCA is not intended for use on new school places, as this is covered by the Basic Need grant, as set out in the *Demand for school places* report considered by Cabinet in November 2023.

2.7 Appendix A includes a list of the current community and VC schools in the borough.

#### The 2023/24 School Condition Allocation programme

2.8 Cabinet approved the list of schemes for the 2023/24 SCA capital programme on 27<sup>th</sup> April 2023.

2.9 Appendix B sets out the progress on these schemes. 13 projects have been completed, with £516k of savings on the initial budgets for the schemes in the programme. 13 are underway or starting and most of these will complete before March 2024. One project has been paused and put into the longer term programme.

2.10 At present, therefore, the borough currently has £1.14m School Condition Allocation unspent and not assigned to any projects. This can be used for new projects in 2023/24 and 2024/25.

2.11 The high level of unspent grant is partly a result of the savings referred to in paragraph 2.9, but is mainly due to funding being held back whilst surveys are carried out to prioritise future work (see paragraphs 2.17 to 2.19 for more details). In addition, a contribution from the borough's Carbon Offsetting Fund (see paragraphs 2.29 and 2.30) has released School Condition Allocation funding for use on other projects.

#### School Condition Allocation grant for 2024/25

2.12 The Royal Borough's SCA for 2023/24 was £1,170,524. The level of grant is based on the number of pupils attending the borough's community and VC schools, with different weightings according to the age of those pupils. As no schools have converted to academy status since April 2023, the amount of SCA is expected to remain about the same for the 2024/25 financial year.

2.13 This figure is an estimate as the DfE does not release the SCA figures until late March each year. A figure of £1,170,000 has, therefore, been included in the council's capital programme for 2024/25. If the actual figure is higher or lower, there will need to be a subsequent amendment to the council budget.

2.14 The borough expects to have £1.14m of current SCA available to redistribute to new projects in 2023/24, and a further £1.17m of new grant in 2024/25 (a total of £2.31m).

#### Department for Education Condition Data Collection 2 (CDC2) programme

2.15 The DfE is currently partway through a programme to visit every government-funded school to collect data about the condition of school buildings. Running from 2021 to 2026, CDC2 will provide the DfE with an up-to-date evidence base to inform national discussions around funding for school building

improvements. CDC2 replaces the earlier Condition Data Collection programme, CDC1.

- 2.16 Data from both programmes is useful for high level analysis but is less suitable for local asset management purposes. It is a visual survey only; does not identify structural issues, report on hazardous materials (e.g. asbestos) or address health and safety issues.

Consideration of new School Condition Allocation schemes

- 2.17 The Royal Borough carries out its own surveys of its school buildings to assess need and this year has completed a roofing survey and a Mechanical and Electrical (M&E) survey. In addition, schools were directly consulted in Autumn 2022 on what they felt their school condition needs were. The consultation has been updated and recirculated to schools this Autumn with an opportunity to add additional projects.
- 2.18 The roofing survey, covering just over half of our community and voluntary controlled schools, has identified a significant number of urgent roofing repair and replacement works. Roofing surveys on the remaining schools will be carried out once revenue funding becomes available.
- 2.19 The Mechanical and Electrical (M&E) survey, replacing the previous 2018 version, has identified a smaller number of minor works, most of which are not urgent.
- 2.20 As a result of these surveys and consultations with schools there are currently a large number of projects on the list of potential schemes. The total cost of delivering these is well in excess of the unallocated SCA funding available and next year's expected grant. Projects have, therefore, been prioritised, taking into account their assessed Condition and Priority gradings, as summarised in Tables 1 and 2.

*Table 1 – summary of Condition Gradings*

<b>Grade</b>	<b>Details</b>
<b>D – Bad.</b>	Life expired and/or serious risk of imminent failure.
<b>C – Poor.</b>	Exhibiting major defects and/or not operating as intended.
<b>B – Satisfactory</b>	Performing as intended but exhibiting minor deterioration.
<b>A – Good.</b>	Performing as intended and operating efficiently

*Table 2 – summary of Priority Gradings*

<b>Grade</b>	<b>Details</b>
<b>1</b>	Urgent work that will prevent immediate closure of premises and/or address an immediate high risk to the health and safety of occupants and/or remedy a serious breach of legislation.
<b>2</b>	Essential work required within two years that will prevent serious deterioration of the fabric or services and/or address a medium risk to the health and safety of occupants and/or remedy a less serious breach of legislation.
<b>3</b>	Desirable work required within three to five years that will prevent deterioration of the fabric or services and/or address a low risk to the health and safety of occupants and/or remedy a minor breach of legislation.
<b>4</b>	Long term work required outside the five-year planning period that will prevent deterioration of the fabric or services.

- 2.21 Projects with a D1 grading are much more serious and urgent than those with an A4 grading. Projects prioritised for 2023/24 and 2024/25 tend to have D1 and D2 gradings, whilst those flagged for inclusion in the 2025/26 and 2026/27 SCA capital programmes tend to have lower severity and urgency.
- 2.22 Prioritisation has been carried out in partnership with the Royal Borough's Property Services team, and the resulting projects are listed in Appendices C and D (Appendix D includes the proposed budgets and is therefore Part II). The total estimated cost of these new projects is £2.31m across 2023/24 and 2024/25. This includes £103,000 to be retained as contingency, to address any unforeseen cost increases and to allow for the funding of any additional urgent projects that come forward.
- 2.23 Cabinet are asked, therefore, to approve the list of schemes and their budgets in Appendices C and D (Part II, with budgets).
- 2.24 This report recommends that authority is delegated to the Director of Children's Services and Education, in consultation with the Cabinet Member for Children's Services, Education and Windsor, to vary the agreed list of schemes. Approvals for the virement (movement) of funding between budgets will continue to be carried out in line with the requirements of the Royal Borough's constitution<sup>1</sup>.
- 2.25 The report also recommends that authority to carry out the procurement of projects in the SCA programme is delegated where necessary from Cabinet to

<sup>1</sup> Paragraph 5, Part 3 A, [Council Constitution](#), The Royal Borough of Windsor and Maidenhead April 2023.

the Director of Children's Services and Education. This will streamline the procurement process so that projects can be delivered as quickly as possible.

#### School funded schemes

- 2.26 Some of the projects put forward by schools are of low enough cost for them to procure and fund directly, using their Devolved Formula Capital. The borough actively encourages schools to consider this route, which can help reduce the demands on the School Condition Allocation. See Appendix A for a fuller explanation of Devolved Formula Capital.

#### Energy efficiency, Carbon Offsetting Fund and the Public Sector Decarbonisation Scheme

- 2.27 Energy efficiency needs tend to sit outside the normal condition and priority grading outlined in Tables 1 and 2 unless the equipment itself is failing. Nevertheless, this is an area of work that needs to be prioritised, in response to the climate emergency and rising energy costs.
- 2.28 Schools were asked in Autumn 2022 whether some of the School Condition Allocation funding should be specifically set aside for energy efficiency, and all but one school supported this (the other was a "don't know").
- 2.29 The borough is already carrying out a programme of replacing older light fittings with LEDs in its community and voluntary controlled schools. To date, four schools have been completed, and a further four are expected to complete before the end of the 2023/24 financial year. The remaining fourteen will be complete by the end of the 2024 summer holiday.
- 2.30 The estimated carbon saving from the scheme is 88 tonnes per year, which is a substantial contribution towards the borough's target of net zero carbon emissions in the borough by 2050. The high level of carbon savings means that this project has qualified for £400,000 of capital funding from the borough's Carbon Offsetting Fund. This has also released School Condition Allocation funding to be put towards the projects outlined in Appendices C and D.
- 2.31 Separately, the borough has previously been successful with bids to the Public Sector Decarbonisation Scheme (PSDS). This scheme, run by the new Department for Energy Security and Net Zero, is providing capital for projects that reduce carbon emissions and energy bills. This scheme has gone through successive waves, and the borough was successful in waves '3a' and '3b'. This provided additional capital for the replacement of oil-fired boilers and other energy efficiency improvements at five schools (Alexander First School, Boyne Hill CE Infant School, Braywood First School, Courthouse Junior School, The Lawns Nursery School) and the Chiltern Road site.
- 2.32 Two further boilers have been replaced at Oakfield First School and Waltham St Lawrence Primary School with no PSDS funding.
- 2.33 All eight sites now have, or will shortly have<sup>2</sup>, Air Source Heat Pumps, with an estimated total carbon saving of 344 tonnes per year.

---

<sup>2</sup> The projects at Oakfield First School and The Lawns Nursery School are currently underway onsite.

- 2.34 The borough has applied for two further schools in the latest '3b' wave and is currently awaiting the outcome of the bids for Holy Trinity CE Primary School, Cookham and King's Court First School. Under the requirements of the grant, a contribution is required from the borough, which will be funded from the School Condition Allocation. The full schemes are included in the programme recommended for approval in Appendices C and D (Part II). If the bids are not successful, the borough will proceed with upgrading the boilers to Air Source Heat Pumps but will not carry out the wider efficiency improvements at this stage due to budgetary constraints. If the bids are successful adjustments will need to be made to the budgets in due course to add the PSDS grant.

#### Reinforced Autoclaved Aerated Concrete

- 2.35 Reinforced Autoclaved Aerated Concrete (RAAC) is a lightweight form of concrete that was often used in public buildings built between the 1950s and mid-1990s. It is usually found in roofs and, less often, in walls and floors. Unfortunately, it is much weaker than traditional concrete and now poses a risk of collapse.
- 2.36 The government has been in communication with Responsible Bodies about RAAC since late 2018, with a series of surveys and guidance notes. The Royal Borough of Windsor and Maidenhead has complied fully with these, as far as they relate to Community and VC schools. Academies (including free schools) and VA schools are responsible for their own compliance.
- 2.37 A survey was carried out in mid-2022 by professional surveyors on the 19 Community and VC schools thought to be at risk of having RAAC, based on the age of their buildings. Academies and VA schools were offered the opportunity to join the survey (at their cost) and three schools did.
- 2.38 No RAAC was found at any school in the survey. Six schools have had follow-up surveys in difficult to access areas and have also been found to be clear of RAAC.
- 2.39 In mid-July 2023 St Francis Catholic Primary School (Ascot) was closed on the advice of the DfE after their surveyors confirmed the presence of RAAC in four out of seven classrooms, as well as in the hall, kitchen and other ancillary areas.
- 2.40 The school, their academy trust (Frassati Catholic Academy Trust) and the DfE worked hard over the summer holiday to ensure that the school could re-open onsite in September 2023. This was initially in marquees, but the school is now using modern temporary classrooms and the three RAAC free classrooms in the main school building. The DfE is working with the school and academy trust in the long-term plan to provide safe, RAAC free, buildings for children and staff. Further details about this project will be released as it develops.
- 2.41 The Royal Borough will continue to engage with the school, their MAT and the DfE to provide support as this project moves forward.

## Options

*Table 3: Options arising from this report*

<b>Option</b>	<b>Comments</b>
<p>Approves the school condition capital schemes for 2023/24 set out in Appendix C, and their budgets as set out in Appendix D (Part II).</p> <p><b>This is the recommended option</b></p>	<p>This will allow the borough to proceed with urgent projects at community and voluntary controlled schools, to help ensure that they remain safe, warm and dry.</p>
<p>Recommends the school condition capital schemes for 2024/25 as set out in Appendix C, and their budgets as set out in Appendix D (Part II), for inclusion 2024/25 capital programme, to Council.</p> <p><b>This is the recommended option</b></p>	<p>This will allow the borough to proceed with projects at community and voluntary controlled schools in 2024/25, to help ensure that they remain safe, warm and dry.</p>
<p>Delegates approval of further projects for inclusion in the 2023/24 and 2024/25 SCA capital programme to the Director of Children’s Services and Education in consultation with the Cabinet Member for Children’s Services, Education and Windsor.</p> <p><b>This is the recommended option</b></p>	<p>This will allow the borough to adjust the programme if savings are made and projects from future years can be brought forward, or if new urgent schemes are identified.</p>
<p>Notes the indicative programme of capital schemes for 2025/26 and 2026/27.</p> <p><b>This is the recommended option</b></p>	<p>The indicative programme indicates the likely works in future years</p>
<p>Delegates authority to the Director of Children’s Services and the Procurement Manager to undertake procurement and enter into contracts for the delivery of the schemes set out at Appendix C, including where varied under recommendation (ii).</p> <p><b>This is the recommended option</b></p>	<p>This will allow the borough to proceed quickly with the procurement of projects identified in the SCA capital programme.</p>
<p>Requests that consideration be given to establishing a corporate revenue fund for survey and feasibility works relating to the maintenance and development of the council’s assets.</p> <p><b>This is the recommended option</b></p>	<p>This will allow the borough to continue to properly assess the condition of its assets, whilst complying with financial and auditing regulations.</p>
<p>Do nothing.</p> <p><b>This is not the recommended option.</b></p>	<p>Doing nothing means that no new projects can be funded using the School Condition Allocation, and that none of the benefits from early approvals will be realised. School buildings will not be kept safe, warm and dry.</p>



### 3. KEY IMPLICATIONS

Outcome	Unmet	Met	Exceeded	Significantly Exceeded	Date of delivery
Agreed schemes delivered by:	>31/03/25	31/03/25	<31/03/25	n/a	31/03/25
Programme spend compared to budget:	>+0.5%	+0.5% to -2%	-2% to -6%	n/a	31/03/25

### 4. FINANCIAL DETAILS / VALUE FOR MONEY

- 4.1 £2.63m of School Condition Allocation funding was carried forward from 2022/23 into 2023/24. Council approved a further £1,170,524 of School Condition Allocation budget for 2023/24. Of that £3.8m, £1.14m is currently unassigned. Projects recommended for approval into the 2023/24 programme will be funded from this unassigned sum and, in doing so, Cabinet will be agreeing to the necessary virements, in line with the requirements of the council constitution.
- 4.2 The expected 2024/25 School Condition Allocation (DfE grant) is £1,170,000, and this will fund the new projects for 2024/25.
- 4.3 A number of schemes in the 2023/24 programme are still underway or have not yet started. If these are not complete by the end of the financial year their budgets will be slipped into the 2024/25 financial year.
- 4.4 Any underspends/savings in the School Condition Allocation are carried forward into the following financial year to fund that year's programme.

*Table 4: Financial impact of report's recommendations*

REVENUE COSTS	2024/25	2025/26	2026/27
Additional total	£0	£0	£0
Reduction	£0	£0	£0
Net Impact	£0	£0	£0

CAPITAL COSTS	2024/25	2025/26	2026/27
Additional total	£0	£0	£0
Reduction	£0	£0	£0
Net Impact	£0	£0	£0

- 4.5 As the School Condition Allocation is all grant, there is no impact on the borough's revenue or capital costs. The programme will be managed so that spend does not exceed the available grant, and slippages are made as early as possible.

#### Investigations to support delivery of the capital programme

- 4.6 Survey works, such as the roofing and M&E surveys referred to in paragraphs 2.172.18 to 2.19 are essential for professional assessment of the condition of the different elements of school buildings. This then allows schemes to be

prioritised against each other, so that the most urgent and important works are funded first.

- 4.7 Financial and auditing rules mean that survey works can only be paid for from capital budgets – capitalised – if the work leads to a new or improved asset. This is often not the case, however, as (to be comprehensive) surveys will necessarily investigate assets that do not yet need to be replaced. Surveys are, therefore, usually a revenue cost, but there is no revenue budget available for survey works.
- 4.8 Some capital grants allow a portion of the allocation to be converted to revenue, but that is not the case with the School Condition Allocation. Officers have asked the DfE if the terms of the grant can be amended in future to allow this.
- 4.9 In the past, survey costs have been capitalised, but in 2022/23 the RAAC, M&E and roofing surveys were funded through revenue, leading to an overspend on the relevant revenue code. Part of these costs will be capitalised in future, in proportion to identified schemes that are then taken forward.
- 4.10 This report recommends that further work is undertaken on establishing a corporate revenue fund for survey and feasibility works relating to the maintenance and development of the council's assets. It is recognised that, even if approved, this may not become available until the 2024/25 financial year.

## **5. LEGAL IMPLICATIONS**

- 5.1 The Royal Borough of Windsor and Maidenhead is, as the local authority, the 'Responsible Body' in relation to community and Voluntary Controlled schools in the borough. As such, the Royal Borough is responsible for prioritising, distributing and assuring the use of School Condition Allocations<sup>3</sup>.

---

<sup>3</sup> Page 3, [Condition grants spend guidance](#), DfE, March 2022.

## 6. RISK MANAGEMENT

Table 5: Impact of risk and mitigation

Threat or risk.	Impact with no mitigations in place or if all mitigations fail.	Likelihood of risk occurring with no mitigations in place.	Mitigations currently in place.	Mitigations proposed.	Impact of risk once all mitigations in place and working.	Likelihood of risk occurring with all mitigations in place.
Higher than expected costs and/or emergency works result in overspend on the programme.	Major	Likely	Monthly budget monitoring meetings are held to ensure that spending is tracked and within budget. Major changes to the programme are considered by the Capital Review Board. Some funding is always held in reserve as a contingency.	The borough will continue to carry out tendering exercises in accordance with Contract Rules to achieve best value for money.	Low	Very unlikely
No further survey or investigations work is carried out, due to financial rules and lack of revenue budget. Issues with school buildings and sites are not identified in time and schools cannot be kept safe, warm and dry.	Major	Very likely	Schools are invited to identify issues as they arise. Property Services regularly visits schools.	A corporate revenue budget is established to fund survey and feasibility works.	Low	Unlikely

## **7. POTENTIAL IMPACTS**

- 7.1 Equalities. An Equality Impact Assessment is available as Appendix E.
- 7.2 Climate change/sustainability. Many school improvement projects, including new boilers, windows and doors, and roofs can have a positive environmental impact and reduce energy costs. A number of projects referred to in this report have already contributed directly to this, including the LED lighting upgrade and the boiler replacement projects.
- 7.3 Data Protection/GDPR. There are no data protection or GDPR implications arising from the recommendations in this report.

## **8. CONSULTATION**

- 8.1 Community and VC schools were consulted in Autumn 2022 on what their priorities were for improvements to their buildings and are being reconsulted this winter. The results of these consultation are being used to help continue to prioritise which schemes should go ahead and when.

## **9. TIMETABLE FOR IMPLEMENTATION**

- 9.1 Implementation date if not called in: It is proposed that the schemes approved for 2023/24 will move to procurement as soon as possible. Design and planning works on the schemes proposed for 2024/25 will also start, although contracts will not be signed until at least 1<sup>st</sup> April 2024 and until the DfE confirms the School Condition Allocation for next year.

## **10. APPENDICES**

- 10.1 This report is supported by four appendices:
- Appendix A – Summary of education capital.
  - Appendix B – Summary of progress on 2023/24 SCA capital programme.
  - Appendix C – Proposed new schemes for SCA capital programme.
  - Appendix D – Proposed new schemes for SCA capital programme, including estimated costs. Part II. Not for publication by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972.
  - Appendix E – Equality Impact Assessment

## **11. BACKGROUND DOCUMENTS**

- 11.1 This report is supported by two background documents:
- [\*Reinforced Autoclaved Aerated Concrete \(RAAC\) Estates Guidance\*](#), DfE, August 2023.
  - [\*Condition grants spend guidance\*](#), DfE, March 2023.

## 12. CONSULTATION

Name of consultee	Post held	Date sent	Date returned
<i>Mandatory: Statutory Officers (or deputy)</i>			
Elizabeth Griffiths	Executive Director of Resources/S151 Officer	13/11/23	
Elaine Browne	Deputy Director of Law & Governance & Monitoring Officer	13/11/23	23/11/23
<i>Deputies:</i>			
Andrew Vallance	Deputy Director of Finance & Deputy S151 Officer	13/11/23	01/12/23
Jane Cryer	Principal Lawyer & Deputy Monitoring Officer	13/11/23	
<i>Mandatory: Procurement Manager (or deputy) - if report requests approval to go to tender or award a contract</i>			
Lyn Hitchinson	Procurement Manager	13/11/23	
<i>Mandatory: Data Protection Officer (or deputy) - if decision will result in processing of personal data; to advise on DPIA</i>			
Samantha Wootton	Data Protection Officer	13/11/23	15/11/23
<i>Mandatory: Equalities Officer – to advise on EQiA, or agree an EQiA is not required</i>			
Ellen McManus-Fry	Equalities & Engagement Officer	13/11/23	01/12/23
<i>Other consultees:</i>			
<i>Directors (where relevant)</i>			
Stephen Evans	Chief Executive	13/11/23	
Andrew Durrant	Executive Director of Place	13/11/23	
Kevin McDaniel	Executive Director of Adult Social Care & Health	13/11/23	01/12/23
Lin Ferguson	Executive Director of Children's Services & Education	13/11/23	27/11/23
<i>Assistant Directors (where relevant)</i>			
<i>External (where relevant)</i>			
N/A			

Confirmation relevant Cabinet Member(s) consulted	Cabinet member for Children's Services, Education and Windsor	Yes
---	---	-----

## REPORT HISTORY

<b>Decision type:</b>	<b>Urgency item?</b>	<b>To follow item?</b>
Key decision: First entered into the Cabinet Forward Plan: 10/10/2023	No	No

Report Author: Ben Wright, School Place Planning and Capital Programme  
Manager